STUDIO POLICIES

1. Students will bring recording device to record lesson.
2. If possible students should arrive warmed up, as to make the most of their lesson time. We will, however, still do scales/exercises to demonstrate vocal mastery of concepts.
3. Lessons will begin as close to the scheduled time as possible. If the lesson before you is running late you will not be penalized, please wait patiently. If you are late, you may have to stop if another student is waiting for his/her lesson at its scheduled time.
4. Practice is expected. You will only progress if you put in time working on your own. Expecting great strides to be met in only 1 hour every week or two is being unrealistic. Practice is meant to establish the positive habits we are trying to develop in the lesson.
5. If you must cancel a lesson at the last minute (under 48 hrs.) please leave BOTH an email and a voice message. Of course situations arise, emergencies and illness that would make this almost impossible, but if it is within your ability, please contact me as soon as you know that you will be unable to make the lesson.
6. One (1) absence per semester will be tolerated for any reason. You will be able to make up that lesson on one of two make-up days, but your normally scheduled lesson will NOT take the place of that absence. Please know that I value your time. I hold your spot weekly or biweekly. If a cancellation is made repeatedly and with short notice, I cannot keep my studio running . Please value my time as well. If a second lesson is missed in a semester, without at least 48 hours notice, you will be responsible for that lesson at your next lesson time. If there are any problems with or questions about this policy, I would be happy to discuss these with you.

Tuition

½ hour lesson: $45

45 min lesson: $65

1 hour lesson: $80

Payment may be made in cash or by check.

Checks may be made out to: Elizabeth Southard Mau

Please email or call to set up lessons or for cancellations:

[southardsong@verizon.net](mailto:southardsong@earthlink.net)

973-477-3382

Lessons are held at:

24 Oxford Terrace

West Orange, NJ 07052

I look forward to learning more about your instrument and working together to help you achieve your singing/performing goals!

Please print this, sign and date below, and return to me to acknowledge that you have read the Studio Policies. Thank you!

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Parent Signature (if student is minor) Date Student (Please print)